

## SUMMARY CV - 2

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**Synopsis:** Qualified accountant with over 20 years experience in financial management, systems development and strategic planning.

**Qualifications:** FCMA, BSc

**Key Skills:** Change management, project planning and management, skills transfer, IT systems development and implementation, PRINCE2

### Major assignments

- **Department for the Environment, Food and Rural Affairs (2005 - 2007) - Interim Head of Business Analysis**

Defra spends £6 billion per year bringing together the interests of farmers and the countryside; the environment and the rural economy. The Department has five strategic priorities: climate change and energy; sustainable consumption and production; protecting the countryside and natural resource protection; sustainable rural communities; and a sustainable farming and food sector including animal health and welfare. In addition, a significant part of Defra's work is concerned with preparedness for emergencies and contingencies that fall within environment, food and rural affairs.

- Forecaster-in-chief of the year end out-turn relative to Parliamentary and Treasury control totals. Review of provisional and final Public Expenditure Out-turn White Paper returns.
- Regular review and challenge on business areas work, their finance staff and monthly financial reporting products.
- Timely production of the Management Board monthly finance report (including commentaries), distributed to Ministers, the NAO and HM Treasury.
- Liaison with future years team, including pressures analyses to force issues out to ensure likely in-year targets are achievable.
- Preparation of the Analytical Review for the NAO on the Defra resource accounts and preparation of the note showing the out-turn against the Estimate
- Preparation and review of Estimates Memoranda, Select Committee briefing and responses to their enquires, regular Permanent Secretary, Management Board and Ministerial briefings and Parliamentary Questions.
- Technical advice and support to the Finance Director and business areas of all finance matters, including Treasury Consolidated Budgeting Guidance, Government Accounting and EU disallowance issues.

## SUMMARY CV - 2

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- **Office of the Parliamentary and Health Ombudsman (2003 - 04) - Interim Finance Director**

The Office carries out independent investigations into complaints about UK government departments and their agencies, and the NHS in England to help improve public services as a result.

- Delivered audited resource accounts (for both 2002-03 and 2003-04)
- Implementation of comprehensive resource-based budgets
- Implemented effective management accounting including forecast outturn
- Drove substantial improvements in financial competency across the Office and in its relations with NAO and internal auditors.

- **Department of Culture, Media and Sport (2002) - Interim Finance Manager**

DCMS are responsible for Government policy on the arts, sport, the National Lottery, tourism, libraries, museums and galleries, broadcasting, creative industries including film and the music industry, press freedom and regulation, licensing, gambling and the historic environment. They are responsible for 2012 Olympic Games & Paralympic Games.

- Delivered a comprehensive Finance Manual, addressing resource accounts and budgeting, propriety and regularity
- Implementation of the Combined Code on Corporate Governance within a government department.

- **186k Limited (2000 - 01) - Interim Finance Manager**

The Lattice/Transco start-up had constructed a UK fibre-optic telecoms network. This required rapid development of its internal capabilities, including strategic financial and procurement systems. Reporting to the Finance Director, Ian:

- Developed the strategic plan for the finance department;
- Identified skill/competence sets and staffing structure required to operate the developing financial control processes, and recruited suitable staff to manage and operate these processes; and
- Provided technical accounting and project management advice to the SAP and OSS/BSS systems implementation teams

## SUMMARY CV - 2

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- **Highways Agency (1998 - 2000) - Project Manager**

The Highways Agency (HA) is responsible for the development and maintenance of the strategic roads network. It has assets of over £60 billion with an annual budget of c£2.0 billion. HA was introducing Resource Accounting and Budgeting, designed to improve the allocation and management of public resources by Central Government.

This required a strategic appraisal of HA's business activities and cooperation across functional boundaries. HA developed a staged programme of projects under PRINCE2 to achieve its goal and engaged experienced professionals to plan and execute the projects in partnership with its own personnel. Ian's role was to develop and agree project proposals with client management; plan and deliver some of those projects and acquire and manage resources for others. This included the following assignments:

- Technical advisor on the development of the Agency's Strategy for Financial Management;
- Technical advisor to the valuation of the £60 billion trunk road network and the rest of the Agency's assets and liabilities;
- Project manager - introduction of the Construction Industry Tax Deduction Scheme;
- Project manager – feasibility study for electronic invoicing; and
- Project manager – scoping study for the administration of 3<sup>rd</sup> party claims

### Earlier employment history

- **CEDIM Consulting Limited (1996 - 1998)**

- Director Consultant providing analysis, profit improvement and strategy definition to medium sized companies

- **Building and Property Group Limited (1993 - 1996)**

- Financial Controller - accounts supervision, performance measurement, pricing and costing analysis

- **PSA/DoE (1992 - 1993)**

- Programme Manager for the introduction of accruals accounting